



SUPPLEMENTARY INFORMATION

Co-ordinating Overview and Scrutiny Group

Wednesday 21 July 2021

Agenda Item Number	Page	Title	Report Author	Reason for delayed publication
5.	(Pages 3 - 6)	Appendix A – Draft Work Programme 2021-22 Corporate Scrutiny Committee	Tracy Tiff – Deputy Democratic Services Manager	Appendix not available at the time of agenda publication

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West Northamptonshire Council

Corporate Overview and Scrutiny Work Programme 2021-2022 draft v2

This work programme comprises a number of key issues and topics to inform the short-term work programme for 2021 -2022. Longer term reviews and topics are also listed which will be considered at the work programming event that the Corporate Overview and Scrutiny Committee will host in the autumn 2021.

Short Term Work Programme 2021/2022

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
Social Values Act 2013	The Committee to receive a briefing on the Social Values Act 2013	15 September 2021	To be determined	No but following the briefing the Committee may consider setting up a Task and Finish Group	The Committee to receive a briefing on the Social Values Act 2013 and the procurement of contracts, contract management and social value to enable Members to decide on how it will undertake further scrutiny activity on that topic.
Contract management and procurement	To receive a presentation on contract monitoring and procurement and the links into Social Value	15 September 2021	Executive Director Finance and Head of Procurement	No	Highlighted at the first meeting as an area of interest with particular reference to social value
The Children's Trust Budget	The Committee to receive a briefing on the Children's Trust budget	15 September 2021	Cabinet Member for Finance Executive Director for Finance	No but following the briefing the Committee may consider setting up a Task and Finish Group	The Committee to receive a briefing on the Children's Trust Budget to enable Members to decide on how it will undertake further scrutiny activity on that topic.
Work Programming Event	The Committee to confirm the date for its Work Programming event	15 September 2021	Executive Director for Finance Cabinet Members to be invited to the work programme event	No	

Schools Budgets	To receive a briefing on the way schools need funding and how this is calculated	9 November 2021	Cabinet Member for Finance Executive Director for Finance	Not at the meeting on 9 November 2021, The Committee may consider setting up a Task and Finish Group to undertake a review schools' budgets	The meeting on 9 November 2021 will comprise a comprehensive question and answer session (Scrutiny Inquiry) to inform a potential scrutiny review.
Children's Trust budget	To have an overview, within the constraints of the budget. The briefing scheduled for the meeting in September 2021; will inform this potential review.	9 November 2021	Cabinet member for Finance Executive Director of Finance	Not at the meeting on 9 November 2021, The Committee may consider setting up a Task and Finish Group to undertake a review schools' budgets	The meeting on 9 November 2021 will comprise a comprehensive question and answer session (Scrutiny Inquiry) to inform a potential scrutiny review.

Potential Longer-Term Work Programme topics 2021/2022

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
Page 4 Draft West Northamptonshire Council budget 2022-2023	To provide scrutiny input into the draft budget	18 January 2021; and potentially a further additional meeting of the Committee to be scheduled as required.	Cabinet Member for Finance Executive Director for Finance	To be confirmed	Budget scrutiny is a key role of this Committee. The Committee could decide on which budgets it would scrutinise in-depth at a later meeting (to be set)

Potential regular items for inclusion on the Work Programme 2021/2022

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
Quarterly Budget Monitoring Reports	The Committee to receive regular budget monitoring reports at its meetings	15 September 2021 9 November 18 January 2022 15 March 2022	Cabinet Member for Finance Executive Director for Finance	No	To receive a budget monitoring reports to each meeting which will inform the budget scrutiny role of this Committee.

Performance Monitoring Report	The Committee to consider the Performance Monitoring Report to inform Performance Management Scrutiny	15 September 2021 9 November 18 January 2022 15 March 2022	Cabinet Member for Finance Executive Director for Finance	No	
Performance Management Scrutiny	The Committee to undertake Performance Management Scrutiny	9 November 18 January 2022 15 March 2022	Executive Director Finance and relevant Cabinet Members dependent upon the key performance indicator to be reviewed	No	
Overview and Scrutiny Annual Report 2021/2022	The Committee to consider its Annual Report 2021/2022 for submission to full Council for information	15 March 2022	The Chair of the Corporate Scrutiny Committee	No	

Potential cross-cutting themes for the Scrutiny Committees

Topic	Proposed purpose	Committees to be involved in this review	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
The Impact of Car Parking Charges on the Town Centre	To review the impact of car parking charges on the town centre	To be confirmed	To be confirmed	To be confirmed	

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